

Consultant (Mountain Bike Centre of Scotland)



Role Description

GRADE

Grade 5

LOCATION

MTBCOS, Glentress

LINE MANAGER

Lead Academic, MTBCOS

Role Summary:

The Consultant for the Mountain Bike Centre of Scotland (MTBCOS) will help develop and promote the Centre's and University's expertise in knowledge exchange activities within the cycling sector. The role holder will manage and strengthen existing and new relationships with internal and external stakeholders, through collaborative research and contribution to consultancy activities. They will share best practice and identify opportunities for both staff and students to engage with cycling research and consultancy, and will help meet the targets of the MTBCOS, which are agreed with partners and in the Scottish Government Funding of the MTBCOS.

The role is on a 24-month fixed term basis.

Line Management Responsibility for:

This role does not have any line management responsibilities currently



Main Duties and Responsibilities

- To conduct individual and collaborative research projects within the area of cycling science.
- To continually update knowledge and understanding in field of cycling innovation.
- To review and synthesise the outcomes of research studies in cycling science.
- To translate knowledge of advances in cycling science into consultancy activity.
- To communicate material of a specialist or highly technical nature within cycling innovation forum and networks.
- To join external networks to share information and identify potential sources of funds, specific to MTBCOS objectives.
- To provide guidance as required to support staff and any students who may be assisting with the consultancy.
- To manage personal and own-project consultancy, research and administrative activities, with guidance if required.
- To work with colleagues on joint projects, coordinating as required
- To use new research techniques and methods to assist in innovation within cycling industry.
- To use initiative and creativity to identify areas for consultancy and develop new marketing methods for MTBCOS.
- To provide advice and input to the decision making of clients regarding design aspects of large projects.
- To use creativity to analyse and interpret research data and draw conclusions on the outcomes.
- To contribute to collaborative decision making with colleagues in areas of consultancy.
- To plan and manage own research activity in collaboration with others.
- To balance with help the competing pressures of research consulting practice and administrative demands and deadlines.
- Any other duties deemed reasonable to the post as required by the Academic lead at the Mountain Bike Centre of Scotland
- Role model the University's values & behaviours.
- Be responsible for ensuring that the information and records processed (received, created, used, stored, destroyed) on behalf of the University are managed in compliance with all applicable legislation, codes and policies e.g. [Data Protection](#), [Information Security](#) and [Records Management](#).

PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE
Education / Qualifications		
• Honours degree with relevant work experience	✓	
• Higher degree or membership of relevant professional body or equivalent	✓	
Skills / Experience		
• Excellent organisation, planning and time management skills for effective working and prioritisation of workloads when managing multiple project inputs.	✓	
• Good working knowledge of European, UK Government and Scottish Government sources of research grant support for University - industry interaction		✓
• A highly effective written and oral communicator capable of presenting complex theories and reports in a clear and understandable manner to a range of stakeholders, including industry, academic, student and the general public.	✓	
• Ability to represent the University at external events and in developing partnerships with external stakeholders	✓	
• Track record of delivering successful cycling related research project(s)	✓	
• Strong inter-personal skills and an ability to build relationships, networks and influence people at all levels throughout and outside of the organisation creating collaboration.	✓	
• Experience of writing research proposals related to cycling industry		✓
• Track record of delivering successful knowledge exchange project(s) within cycling industry	✓	
• Evidence of project management skills		✓



	ESSENTIAL	DESIRABLE
<ul style="list-style-type: none">• Good working knowledge of the Mountain Bike Industry and innovation trends within it.	✓	
<ul style="list-style-type: none">• Involvement with relevant external networks and activities within the cycling industry		✓
<ul style="list-style-type: none">• A highly motivated individual with completer-finisher attributes		✓
<ul style="list-style-type: none">• Awareness and understanding of the activities, objectives and strategic direction of the Mountain Bike Centre of Scotland and the University		✓