

Layered Privacy Notice

Activity/Processing being undertaken: [EN]gage membership

Edinburgh Napier University provides this information to explain how we use your personal data. Protecting your personal data is important to us and we only collect and process data which is necessary for us to provide the information, services and goods you require. This is in compliance with UK data protection legislation (“the legislation”), that is, the UK Data Protection Act 2018 (“DPA 2018”) and the General Data Protection Regulation: EU 2016-679 (“GDPR”) as amended by “EU Exit” Regulations 2019 and now known as the UK GDPR.

Who is collecting the information?

Edinburgh Napier University as the “Data Controller”.

Who are we sharing your Personal Data with (externally)?

Your information will not be shared with any third parties.

The University undertakes to maintain your information securely and will restrict access to employees, our professional advisers, authorised agents and contractors on a strictly need to know basis. We will only disclose your data to external third parties (other than any specified above) where we:

- Are required to do so under a statutory or legal obligation, or
- Are permitted to do so by Data Protection legislation.

Why are we collecting it/what we are doing with it (purposes)?

To record and facilitate your gym membership

What is the legal basis for processing?

As per Art 6(1)(b) of the General Data Protection Regulation as we require to process your personal information in order to provide you with gym services and manage our services to you as part of a contract.

If you have opted into receive marketing information from [EN]gage this will be processed as per your consent in line with Article 6(1)(a) of the GDPR.

You can withdraw your consent at any time by emailing engage@napier.ac.uk

How are we collecting this information?

Application form

What information are we collecting (whose information and what type of personal data)?

Gym members – contact information and bank details.

Who can see your information within the University?

[EN]gage staff members

How long is your information kept?

6 years after your gym membership ends.

Who keeps your information updated?

You can update your information by contacting [EN]gage staff

Will your information be used for any automated decision making or profiling?

No

Is information transferred to a third country? Outside the EEA and not included in the adequate countries list.

No

Is any other information available?

*This information is provided to supplement the University's main Privacy Notices and it is recommended that appropriate notices are reviewed to provide full information about how the University processes personal data.

You can access all the University's privacy notices using the following URL:

<https://www.napier.ac.uk/privacy-policy>

*You have a number of rights available to you with regards to what personal data of yours is held by the University and how it is processed – to find out more about your rights, how to make a request and who to contact if you have any further queries about Data Protection please see the information online using the following URL:

<https://www.napier.ac.uk/privacy-policy>