![ENU_Logo_CMYK[1]]()

EDINBURGH NAPIER UNIVERSITY

UK GDPR (General Data Protection Regulation/Data Protection Act 2018)

OATH OF CONFIDENTIALITY – RESEARCH STUDENT

|  |  |  |  |
| --- | --- | --- | --- |
| **Full name** |  | **Matriculation No.** |  |
| **Course** |  | **School** |  |
| I acknowledge that for the purposes of my dissertation/research project at the University, I will have access to the personal information of living identifiable individuals. I recognise that I have a duty of confidentiality in relation to this information and am bound by the provisions of the UK GDPR/DPA 2018 and the University’s obligations under the Act.As a University research student I undertake to: * only ever access and process personal information in order to carry out my research
* never use any such data for any purpose other than to perform my research
* never disclose the data to any other person at the University except where appropriate to my research supervisor and/or other authorised person
* never disclose any data to any individual or organisation external to the University, (other than an external examiner/supervisor as required) in accordance with the UK GDPR/DPA 2018
* securely retain the data in both electronic and manual format at all times
* securely dispose of the data in accordance with relevant retention requirements and University policy
* adhere to the obligations set out above and below during my period of research and after it has ended

 I understand that:* disclosure or processing of personal information outside these terms will only take place in consultation with my research supervisor and/or the Information Governance Manager
* where relevant, I am bound by the University’s Data Protection, Information Security and Manual Data Security policies, to which I have been directed

[Information Security Policies](https://intranet.napier.ac.uk/services-and-support/it-support/cyber-security/information-security-policies) and [Data Protection](https://intranet.napier.ac.uk/services-and-support/governance/data-protection).* I may be subject to disciplinary proceedings for failing to observe these obligations

  |
| **Signed** |  | **Date** |  |
| **Witness (staff member)**  |
| **Name** |  |
| **School** |  | **Post held** |  |
| **Signed** |  | **Date**  |  |