

EDINBURGH NAPIER UNIVERSITY

UK GDPR (General Data Protection Regulation/Data Protection Act 2018)

OATH OF CONFIDENTIALITY – RESEARCH STUDENT

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| **Full name** |  | | **Matriculation No.** | | | |  |
| **Course** |  | | **School** | |  | | |
| I acknowledge that for the purposes of my dissertation/research project at the University, I will have access to the personal information of living identifiable individuals. I recognise that I have a duty of confidentiality in relation to this information and am bound by the provisions of the UK GDPR/DPA 2018 and the University’s obligations under the Act.  As a University research student I undertake to:   * only ever access and process personal information in order to carry out my research * never use any such data for any purpose other than to perform my research * never disclose the data to any other person at the University except where appropriate to my research supervisor and/or other authorised person * never disclose any data to any individual or organisation external to the University, (other than an external examiner/supervisor as required) in accordance with the UK GDPR/DPA 2018 * securely retain the data in both electronic and manual format at all times * securely dispose of the data in accordance with relevant retention requirements and University policy * adhere to the obligations set out above and below during my period of research and after it has ended   I understand that:   * disclosure or processing of personal information outside these terms will only take place in consultation with my research supervisor and/or the Information Governance Manager * where relevant, I am bound by the University’s Data Protection, Information Security and Manual Data Security policies, to which I have been directed   [Information Security Policies](https://intranet.napier.ac.uk/services-and-support/it-support/cyber-security/information-security-policies) and [Data Protection](https://intranet.napier.ac.uk/services-and-support/governance/data-protection).   * I may be subject to disciplinary proceedings for failing to observe these obligations | | | | | | | |
| **Signed** |  | | | **Date** | |  | |
| **Witness (staff member)** | | | | | | | |
| **Name** | |  | | | | | |
| **School** | |  | | **Post held** | |  | |
| **Signed** | |  | | **Date** | |  | |