

# Module Leader's Evaluative Report (CUSTOMISE WITH SCHOOL INFO HERE Version\_May23)

All module leaders should complete this report following each delivery of the module. It seeks to record the deliberate steps being taken to bring about improvement in the effectiveness of the learning experiences of students. A single dashboard has been developed to inform module leader reporting within Cognos. Module Leaders should login to Cognos (<https://businessintelligence.napier.ac.uk/ibmcognos/>) and then access the Module Performance Dashboard (Team Content > Student Performance > Module Results Analysis > Module Performance Dashboard) or you can use this shortened url to go directly to this page: <https://bit.ly/2Pfew9Q>. Please save/print the dashboard(s) generated to inform this report as a pdf and attach to this report (as requested below)

\* Required

\* This form will record your name, please fill your name.

1. Module leader (if different to individual submitting report)

2. Module Title \*

3. Module Code (s) \*

4. Year of Delivery \*

5. Trimester of Delivery \*

Trimester 1

Trimester 2

Trimester 3

Other

6. Location of Delivery of module (select all that apply) \*

Edinburgh Napier Campus (including blended)

Online

Partner Institution (please specify below)

Other

7. Please append the module performance report(s) from Cognos that has informed this report (as per introductory text above) \*

 Upload file

File number limit: 5 Single file size limit: 10MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

## 8. Information about your module

This year information about your module was migrated into the Curriculum Management Environment (CME) and is the definitive record relating to your module. Please confirm (as part of preparing for annual monitoring and review) that you have accessed and reviewed the information relating to the module within CME (<https://napier.akarisoftware.com/curriculum/>) and that the information within the record is, to the best of your knowledge, accurate (if not accurate, please provide more detail in your answer to question 14).

Yes

No

## 9. What has been changed since the last module evaluative report?

If applicable, summarise any changes that have happened since the last module report. If actions were identified in the previous report for this module, please provide an update on progress and summarise the outcome and/or impact of these actions

## 10. What has gone well with the module? \*

Summarise what has gone well, and how you know.

- You should refer to the data presented in Cognos including reference to student achievement and overall satisfaction, where this is positive.
- Include any good or innovative learning and teaching practice, strengths and achievements identified during the delivery of the module. You may wish to reference the contribution made by the module towards programme-level engagement with the Curriculum Enhance Framework:  
<https://staff.napier.ac.uk/services/dlte/GSCF/Pages/GSCF.aspx>

## 11. What challenges has the module presented? \*

Summarise what has gone less well with the module, and how you know.

You should refer to the data presented in Cognos and must include comment if student achievement or student overall satisfaction is below threshold levels (90%)

## 12. What have stakeholders told you about the module? \*

What feedback have you received on the module from students? What feedback have you received from colleagues who have contributed to the module? What feedback have you received from your external examiner (generally applicable for level 9 modules or above)? Have you received feedback from colleagues from professional services support? Have you received feedback from stakeholders external to the University, such as professional, statutory or regulation reviewers; employer or industrial liaison groups etc.

13. All module leaders are asked to offer students a formal opportunity to provide feedback mid-module. How have you approached seeking mid-module feedback from students? \*

The Student Success Group seeks to monitor how mid-point touchpoint feedback is being used. Can you share how you approach gathering feedback from students during the module delivery?

What themes emerged and what actions were taken?

14. What are you going to do next? \*

In reflecting on the following questions, what actions do you intend to take?

- Have the module learning, teaching and assessment strategy been effective?
- Have you identified any changes to enhance the learning experience of students, including those aligned to the Curriculum Enhancement Framework?
- Will these changes require amendments to the module record within Curriculum Management Environment (CME)?
- How will you monitor and evaluate the impact of proposed changes?

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