

THE UNIVERSITY'S ACADEMIC REGULATIONS: 2019-20

SECTION F: REGULATIONS FOR OCCUPATIONAL THERAPY (PRE-REGISTRATION), PHYSIOTHERAPY (PRE-REGISTRATION), AND SOCIAL WORK PROGRAMMES OF STUDY

F1 Introduction

F1.1 These regulations set out programme-specific regulations for Health and Care Professions Council (HCPC) pre-registration approved programmes of study in Occupational Therapy and Physiotherapy and Scottish Social Services Council (SSSC) approved programme(s) in social work which are identified in Regulation A4.1a as awards of the University.

F1.2 Individual regulations within this section have been designed to reconcile differences between the University's regulatory requirements and the requirements of the HCPC and SSSC. Application of these regulations enable Social Work students to meet SSSC requirements as registered students and enable Occupational Therapy and Physiotherapy students to meet HCPC for eligibility to apply for registration following graduation.

F1.3 In applying the programme-specific regulations, account will be taken of the regulations contained in Section A: General Regulations which apply to all programmes of study offered by the University and to the following regulations contained in Section B: Undergraduate Regulations and Section C: Taught Masters Regulations:

- a) Regulation B1: Introduction
- b) Regulation B2: Definitions
- c) Regulation C1: Introduction
- d) Regulation C2: Definitions

F2 Definitions

F2.1 As a means of helping to ensure that the University's academic regulations are consistently interpreted and applied, the following definitions are applicable to Occupational Therapy (Pre-registration), Physiotherapy (Pre-Registration) and Social Work programmes of study. In so doing, account will also be taken of the definitions included in Regulation A3 as appropriate.

- a) **Occupational Therapy (Pre-Registration) and Physiotherapy (Pre-Registration)** students are not professionally registered with HCPC for the programme of study that they are undertaking.

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- b) **Social Work** students are professionally registered with SSSC for the programme of study that they are undertaking for the duration of the Programme.
- c) Some theoretical modules may include clinical examinations as their summative assessments. **Objective structured clinical examination (OSCE)/Objective structured clinical assessment (OSCA)** are examinations in which a student is required to achieve essential criteria to ensure safe practice. Objective structured clinical examination is assessed through a structured observation by an individual trained to HCPC standards. Essential criteria are set by a panel and made available to students prior to the examination. **Justified Objective Structured Clinical Examination** are examinations in which a student is required to achieve essential criteria to ensure the appropriate application of clinical skills and provide the theoretical justification for the choice and of that skill.
- d) **Progression points** are set points within an HCPC pre-registration and SSSC programme of study. Professional progression points provide an opportunity for a Programme Assessment Board to ensure that a student has achieved outcomes, including competencies in order to progress with their programme of study. The progression point will be at the end of each full year of study.

F3 Award regulations for HCPC pre-registration and SSSC approved programmes

- F3.1 In addition to meeting the requirements of Regulation F.3 a student must satisfy the requirements of Regulation A4.3.
- F3.2 In accordance with Regulation A5.7 the exit awards defined in Regulation F3.4 to F3.7 and F3.9 to F3.12 have been approved for students who are unable to complete a HCPC pre-registration or SSSC approved programme of study.
- F3.3 A **certificate of credit** will be awarded to a student who has achieved a recognised volume of credit through successfully completing an approved SCQF level 10 or 11 module or modules but who has not satisfied the requirements for any of the awards of the University listed in Regulation A4.1a) or e). A certificate of credit is not an award of the University.
- F3.4 A **Postgraduate certificate in Health and Social Care Studies** will be awarded to a student who has gained a minimum of 60 credits at SCQF level 11.

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- F3.5 A **Postgraduate certificate in Health and Social Care Studies with distinction** will be awarded to a student who has gained a minimum of 60 credits at SCQF level 11 of which a minimum of 40 credits must be at a grade of D1 or above on the Master's Grading Scale.
- F3.6 A **Postgraduate diploma in Health and Social Care Studies** will be awarded to a student who has gained a minimum of 120 credits at SCQF level 11.
- F3.7 A **Postgraduate diploma in Health and Social Care Studies with distinction** will be awarded to a student who has gained a minimum of 120 credits at SCQF level 11 of which at least either:
- a) a minimum of 80 credits at SCQF level 11 are at a grade of D1 or above on the Master's Grading Scale or
 - b) a minimum of 40 credits at SCQF level 11 are at a grade of D2 or above on the Master's Grading Scale plus a minimum of 20 credits at a grade of D1 or above on the Master's Grading Scale.
- F3.8 A **Post Graduate Diploma in Occupational Therapy (Pre-Registration)** will be awarded to a student who has gained a minimum of 180 credits at SCQF level 11, which must include all modules with the exception of the dissertation or equivalent, and 80 credits at SCQF level 10 in Occupational Therapy practice placement modules comprising of at least 1000 hours of successful practice experience.

In keeping with the standards of the Royal College of Occupational Therapists (RCOT), the period of learning for this award must be greater than 90 weeks of study. The period of learning cannot exceed 4 years, however in exceptional circumstances the Programme/Professional Lead is required to apply to the RCOT in writing for an extension of 6 months.

This award will provide graduates with eligibility to apply for registration with the Health and Care Professions Council and Membership of the Royal College of Occupational Therapists.

Regulation A4.8 concerning aegrotat awards cannot be applied for this named award.

- F3.9 A **Post Graduate Diploma in Occupational Therapy (Pre-Registration) with distinction** will be awarded to a student who has gained a minimum of 180 credits at SCQF level 11, of which at least either:
- a) a minimum total of 120 credits at SCQF level 11 are at a grade of D1 or above on the Master's Grading Scale; or

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- b) a minimum total of 80 credits at SCQF level 11 are at a grade of D2 or above on the Master's Grading Scale plus a minimum of 20 credits at a grade of D1 or above on the Master's Grading Scale.

F3.10 A **Post Graduate Diploma in Physiotherapy (Pre-Registration)** will be awarded to a student who has gained a minimum of 180 credits at SCQF level 11, which must include all modules with the exception of the dissertation or equivalent, and 80 credits at SCQF level 10 in Physiotherapy practice placement modules normally comprising of at least 1000 hours of practice experience.

F3.11 A **Post Graduate Diploma in Physiotherapy (Pre-Registration) with distinction** will be awarded to a student who has gained a minimum of 180 credits at SCQF level 11, of which at least either:

- a) a minimum total of 120 credits at SCQF level 11 are at a grade of D1 or above on the Master's Grading Scale; or
- b) a minimum total of 80 credits at SCQF level 11 are at a grade of D2 or above on the Master's Grading Scale plus a minimum of 20 credits at a grade of D1 or above on the Master's Grading Scale.

This award will provide graduates with eligibility to apply for registration with the Health and Care Professions Council and Membership of the Chartered Society of Physiotherapy.

Regulation A4.8 concerning aegrotat awards cannot be applied for this named award.

- F3.12 A **Post Graduate Diploma in Social Work** will be awarded to a student who has gained a minimum of 180 credits at SCQF level 11, which must include all modules with the exception of the dissertation or equivalent, and 120 credits at SCQF level 11 in Social Work practice placement modules.

This award will provide graduates with eligibility practise in Social Work with registration through the SSSC.

Regulation A4.8 concerning aegrotat awards cannot be applied for this named award.

- F3.13 A **Post Graduate Diploma in Social Work with Distinction** will be awarded to a student who has gained a minimum of 180 credits at SCQF level 11, of which at least either:

- a) a minimum total of 120 credits at SCQF level 11 are at a grade of D1 or above on the Master's Grading Scale; or
- b) a minimum total of 80 credits at SCQF level 11 are at a grade of D2 or above on the Master's Grading Scale plus a minimum of 20 credits at a grade of D1 or above on the Master's Grading Scale.

F3.14 A **Master of Science degree in Health and Social Care Studies** will be awarded to a student who has gained a minimum of 180 credits at SCQF level 11, of which a minimum of 40 credits at SCQF level 11 must be derived from a dissertation module or equivalent. Students who gain this award will not be eligible for professional registration.

F3.15 A **Master of Science degree in Health and Social Care Studies with Distinction** will be awarded to a student who has gained a minimum of 180 credits at SCQF level 11, of which a minimum of 40 credits at SCQF level 11 must be derived from a dissertation module or equivalent.of which at least either:

- c) a minimum total of 120 credits at SCQF level 11 are at a grade of D1 or above on the Master's Grading Scale; or
- d) a minimum total of 80 credits at SCQF level 11 are at a grade of D2 or above on the Master's Grading Scale plus a minimum of 20 credits at a grade of D1 or above on the Master's Grading Scale.

Students who gain this award will not be eligible for professional registration.

F3.16 A **Master of Science degree in Occupational Therapy (Pre-Registration)** will be awarded to a student who has satisfied all programme specific requirements and gained a minimum of 220 credits at SCQF level 11, of which a minimum of 40 credits at SCQF level 11 must be derived from a dissertation module or equivalent. Students must achieve an additional 80 credits at SCQF level 10 in Occupational Therapy practice placement modules comprising of at least 1000 hours of successful practice experience.

In keeping with the standards of the Royal College of Occupational Therapists (RCOT), the period of learning for this award must be greater than 90 weeks of study. The period of learning cannot exceed 4 years, however in exceptional students may apply to the RCOT for an extension of 6 months.

This award will provide graduates with eligibility to apply for registration with the Health and Care Professions Council and Membership of the Royal College of Occupational Therapists.

Regulation A4.8 concerning aegrotat awards cannot be applied for this named award.

- F3.17 A **Master of Science degree in Physiotherapy (Pre-Registration)** will be awarded to a student who has satisfied all programme specific requirements and gained a minimum of 220 credits at SCQF level 11, of which a minimum of 40 credits at SCQF level 11 must be derived from a dissertation module or equivalent. Students must achieve an additional 80 credits at SCQF level 10 in Physiotherapy Therapy practice placement modules comprising of at least 1000 hours of successful practice experience.

This award will provide graduates with eligibility to apply for registration with the Health and Care Professions Council and Membership of the Chartered Society of Physiotherapy.

Regulation A4.8 concerning aegrotat awards cannot be applied for this named award.

- F3.18 A **Master of Social Work degree** will be awarded to a student who has satisfied all programme specific requirements and gained a minimum of 220 credits at SCQF level 11, of which a minimum of 40 credits at SCQF level 11 must be derived from a dissertation module or equivalent. Students must achieve an additional 120 credits at SCQF level 11 in Social Work practice placement modules. and satisfy all other SSSC professional registration requirements. Regulation A4.8 concerning aegrotat awards cannot be applied for this named award.

- F3.19 A **Master of Science degree in Occupational Therapy (Pre-Registration) with distinction** will be awarded to a student who has satisfied all programme specific requirements and gained a minimum of 220 credits at SCQF level 11, of which a minimum of 40 credits at SCQF level 11 must be derived from a dissertation module or equivalent.

- a) A minimum total of 140 credits at SCQF level 11 are at a grade of D1 or above on the Master's Grading Scale; or

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- b) A minimum total of 100 credits at SCQF level 11 are at a grade of D2 or above on the Master's Grading Scale plus a minimum of 20 credits at a grade of D1 or above on the Master's Grading Scale.
 - c) Students must achieve an additional 80 programme-specific SCQF level 10 credits from practice modules, all at the first attempt. In addition, comprising of at least 1000 hours of successful practice experience.
 - d) Students must satisfy all other HCPC professional registration requirements.

In keeping with the standards of the Royal College of Occupational Therapists (RCOT), the period of learning for this award must be greater than 90 weeks of study. The period of learning cannot exceed 4 years, however in exceptional students may apply to the RCOT for an extension of 6 months.

This award will provide graduates with eligibility to apply for registration with the Health and Care Professions Council and Membership of the Royal College of Occupational Therapists.

Regulation A4.8 concerning aegrotat awards cannot be applied for this named award.

F3.20 A Master of Science degree in Physiotherapy (Pre-Registration) with distinction will be awarded to a student who has satisfied all programme specific requirements and gained a minimum of 220 credits at SCQF level 11, of which a minimum of 40 credits at SCQF level 11 must be derived from a dissertation module or equivalent.

- a) a minimum total of 140 credits at SCQF level 11 are at a grade of D1 or above on the Master's Grading Scale; or
- b) a minimum total of 100 credits at SCQF level 11 are at a grade of D2 or above on the Master's Grading Scale plus a minimum of 20 credits at a grade of D1 or above on the Master's Grading Scale.
- c) Students must achieve an additional 80 programme-specific SCQF level 10 credits from practice modules, all at the first attempt. In addition, comprising of at least 1000 hours of practice experience.
- d) Students must satisfy all other HCPC professional registration requirements.

This award will provide graduates with eligibility to apply for registration with the Health and Care Professions Council and Membership of the Chartered Society of Physiotherapy.

Regulation A4.8 concerning aegrotat awards cannot be applied for this named award.

- F3.21 A **Master of Social Work degree with distinction** will be awarded to a student who has satisfied all programme specific requirements and gained a minimum of 340 credits at SCQF level 11, of which a minimum of 40 credits at SCQF level 11 must be derived from a dissertation module or equivalent.
- a) a minimum total of 200 credits at SCQF level 11 are at a grade of D1 or above on the Master's Grading Scale; or
 - b) a minimum total of 120 credits at SCQF level 11 are at a grade of D2 or above on the Master's Grading Scale plus a minimum of 40 credits at a grade of D1 or above on the Master's Grading Scale.
 - c) Regulation A4.8 concerning aegrotat awards cannot be applied for this named award.

F4 Admission Regulations

- F4.1 In addition to meeting the requirements of Regulation C4, students applying to HCPC approved Occupational Therapy (Pre-Registration), Physiotherapy (Pre-Registration) or SSSC approved Social Work programmes of study will also be required to undertake a PVG Disclosure Scotland (or equivalent) process. Applicants for HCPC approved Occupational Therapy (Pre-Registration) and Physiotherapy (Pre-Registration) programmes will also be required to undertake Occupational Health screening by the University's Occupational Health providers. The School's Fitness to Practise Committee makes the final decision regarding entry onto either the Occupational Therapy (Pre-Registration), Physiotherapy (Pre-Registration) or Social Work programmes should there be a disclosure issue.
- F4.2 In accordance with HCPC requirements, students applying for recognition of prior learning to be taken into account admission to a programme of study leading to an HCPC approved Occupational Therapy (Pre-Registration) or Physiotherapy (Pre-Registration) programme award may apply to have Recognition of Prior Learning (RPL) accredited as part of learning undertaken must not exceed a maximum of 50 per cent of the programme, provided all programme, professional and other requirements are met in full.

F5 Attendance Regulations

- F5.1** Theory modules which are identified as incorporating professional skills or content that is central to the ability to undertake practice placements will require a minimum of 80% attendance to be achieved. This is to safeguard members of the public who may be service users encountered by students during practice placements.
- a) Students who fail to meet the minimum of 80% attendance for face-to-face elements of a theory module where this is required will normally not be permitted to undertake the assessment for that module which will constitute a fail for that module. In this situation, a student would be suspended from the programme at that point and required to return the next academic year to repeat the module with 80% attendance being achieved.
 - b) Failure to meet 80% attendance for face-to-face elements on a second and final attempt of a theory module will normally lead to the student being withdrawn from the programme.
 - c) Where students who have approved Extenuating Circumstances are unable to achieve the face-to-face attendance requirement of a theory module as a direct result of these circumstances, the module will normally be discontinued and considered void at the point where the minimum attendance cannot be achieved. In this situation, students would be required to repeat the module as a first attempt with the minimum face-to-face attendance being achieved.
- F5.2** Practice modules will require a minimum of attendance in keeping with professional body requirements. Specific requirements will be clearly outlined in relevant Programme Specifications, Programme Handbooks and Module Descriptors.
- a) Students who fail to meet the minimum attendance for a practice module without valid reason will normally have their placement discontinued at the point where the minimum attendance requirement cannot be achieved. This will constitute a fail for the module, and in these circumstances the student will be referred to the Fitness to Practise panel within the School of Health and Social Care. In this situation, students would normally be required to repeat the module as a second and final attempt with the minimum attendance requirement being achieved as a minimum.
 - b) Where students who have approved Extenuating Circumstances are unable to achieve the attendance requirement of a practice module as a direct result of these circumstances, the placement will normally

be discontinued and considered void at the point where the minimum attendance cannot be achieved. In this situation, students would be required to repeat the module as a first attempt with the minimum attendance being achieved.

F6 Assessment Regulations

- F6.1 In addition to meeting the requirements of Regulation C.5, account will be taken of Regulations F6.2, F6.3, F6.6, F6.7, F6.8 and F6.9 by the Programme Assessment Board considering the performance of individual students enrolled on Occupational Therapy (Pre-Registration), Physiotherapy (Pre-Registration) or Social Work theory or practice modules approved as part of the structure of a master's programme of study approved by the relevant regulatory body.
- F6.2 The award of Merit is not available on HCPC pre-registration approved practice modules. To pass an HCPC pre-registration approved practice module a student must achieve a Pass grade.
- a) If only one component is used a Pass grade must be achieved in that component.
 - b) If two components are used a Pass grade must be achieved in each component.
 - c) A Pass grade must be achieved in each individual element of any component of assessment.
- F6.3 To pass an Occupational Therapy (Pre-Registration) or Physiotherapy (Pre-Registration) theory module, or a Social Work theory or practice module (SCQF level 11) at the first attempt, a student must achieve a module mark of P1 on the Masters Grading Scale. The module mark will be derived from the component or components of assessment.
- a) If only one component is used a component mark of P1 or above on the Masters Grading Scale must be achieved.
 - b) If two components are used the module mark will be based on the weighted marks achieved for each component of assessment, and no individual mark for a component of assessment may be at F1 or below on the Masters Grading Scale.
 - c) A mark of P1 or above on the Masters Grading Scale must be achieved for each individual element of any component of assessment.

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- F6.4 A student enrolled on a HCPC approved Occupational Therapy (Pre-Registration) or Physiotherapy (Pre-Registration) practice module (SCQF Level 10) will be entitled to one reassessment opportunity only in that module. When the first attempt and retrieval process for the module have been exhausted, the student is deemed to have failed the requirements of the course and therefore must be withdrawn from the named award.
- a) If only one component of assessment is used, a student who does not meet the requirements of Regulation F6.2a) or Regulation F6.3a) will be reassessed in that component.
 - b) If two components of assessment are used, a student who does not meet the requirements of Regulation F6.2b) or Regulation F6.3b) will be reassessed in any component where a pass grade has not been achieved as appropriate.
 - c) In providing students with the opportunity to make good any initial assessment failure account will be taken of Regulations A7.11, A7.12, A7.13 and Regulations F6.2c) and F6.3c) as appropriate.
- F6.5 A student enrolled on a HCPC approved theory module or SSSC approved theory or practice module (SCQF Level 11) will be entitled to one reassessment opportunity in that module. In exceptional circumstances a Programme Assessment Board has the discretion to permit one further reassessment opportunity.
- a) If only one component of assessment is used, a student who does not meet the requirements of Regulation F6.2a) or Regulation F6.3a) will be reassessed in that component.
 - b) If two components of assessment are used, a student who does not meet the requirements of Regulation F6.2b) or Regulation F6.3b) will be reassessed in any component where a mark of P1 or above on the Master Grading Scale has not been achieved as appropriate.
 - c) In providing students with the opportunity to make good any initial assessment failure account will be taken of Regulations A7.11, A7.12, A7.13 and Regulations F6.2c), and F6.3c) as appropriate.
- F6.6 In accordance with regulation F6.2 a student enrolled on an HCPC pre-registration approved masters programme of study will be entitled to complete one reassessment in each practice module (SCQF Level 10) where not AHP-SW Fitness to Practise issues remain outstanding.
- a) The reassessment opportunity will normally replace the next practice placement module within the programme calendar.

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- b) Until the compulsory reassessment opportunity presents itself to the student, credits not achieved at original assessment are classified as pending reassessment credit and not failed credit.
 - i) When considering a student's academic profile, outstanding theory module credits have the status of credits pending, until the compulsory assessment opportunity until the student has had an opportunity to complete the module.
 - ii) When considering a student's academic profile, outstanding practice module credits have the status of credits pending, until the student has had an opportunity to complete the module.
 - iii) A student who has been granted extenuating circumstances against a theory module assessment, where that assessment constitutes the first module assessment opportunity for the parent intake/cohort/group, the timing of the assessment will be determined by the Programme Assessment Board.

F6.7 In accordance with regulation F6.3, a student enrolled on an HCPC approved pre-registration masters programme of study or SSSC approved masters programme of study will be entitled to complete one reassessment in each theory module or each SSSC approved practice module (SCQF Level 11).

- a) Until the compulsory reassessment opportunity presents itself to the student, credits not achieved at original assessment are classified as pending reassessment credit and not failed credit.
 - i) When considering a student's academic profile, outstanding theory module credits have the status of credits pending, until the compulsory assessment opportunity until the student has had an opportunity to complete the module.
 - ii) When considering a student's academic profile, outstanding practice module credits have the status of credits pending, until the student has had an opportunity to complete the module.
 - iii) A student who has been granted extenuating circumstances against a theory module assessment, where that assessment constitutes the first module assessment opportunity for the parent intake/cohort/group, the timing of the assessment will be determined by the Programme Assessment Board.

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- b) A student may choose to be reassessed at any available earlier opportunity than the compulsory reassessment opportunity. If a student chooses this option it will count as their sole reassessment opportunity.

F6.8 To pass at reassessment, a student enrolled on an HCPC approved pre-registration practice module (SCQF 10) must achieve a minimum overall module mark of Pass.

- a) If only one component is used a pass grade must be achieved in that component.
- b) If two components are used a pass grade must be achieved in each component.
- c) A pass grade must be achieved in each individual element of any component of assessment.

F6.9 To pass at reassessment, a student enrolled on an HCPC approved pre-registration theory module or SSSC approved theory or practice module (SCQF Level 11) must achieve a minimum overall module mark of P1 or above on the Masters Grading Scale.

- a) If only one component of reassessment is used, a student must achieve a minimum mark of P1 or above on the Masters Grading Scale in that component.
- b) If two components of reassessment are used, a student must achieve a minimum module mark of P1 or above on the Masters Grading Scale based on the weighted marks achieved for each component of reassessment with no individual mark for a component of reassessment falling below F1 or below on the Masters Grading Scale. The weightings between the two components used for the reassessment will be identical to those used for the original assessment.
 - i) When considering a student's academic profile, outstanding theory module credits have the status of credits pending until the student has had an opportunity to complete the module.
 - ii) When considering a student's academic profile, outstanding practice module credits have the status of credits pending, until the student has had an opportunity to complete the module.

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- iii) A student who has been granted extenuating circumstances against a theory module assessment, where that assessment constitutes the first module assessment opportunity for the parent intake/cohort/group, the timing of the assessment will be determined by the Programme Assessment Board.

F7 Continuation of study regulations

- F7.1 In addition to meeting the requirements of Regulation F7, all programmes of study leading to an award of the University listed in Regulation A4.1a) and e) must satisfy the requirements of Regulation A8.
- F7.2 A student enrolled on a programme of study leading to an award of the University listed in Regulations A4.1a) and e) may be permitted to progress to the next year of study carrying a failure in normally **no more than 20 credits** from practice and theory modules combined due to the format of the HCPC pre-registration and SSSC approved programmes involving study in three consecutive trimesters for two consecutive years.
- F7.3 In accordance with requirements of the HCPC and SSSC, the Programme Assessment Board may not award a compensatory pass for any theory or practice module.
- F7.4 A student who is not permitted by the Programme Assessment Board to progress to the next year of study may be permitted to continue their studies at the same level either in the same programme or on an alternative programme of study providing that the student has met the admission requirements for that programme.
- F7.5 In accordance with regulatory requirements, students enrolled on a HCPC pre-registration or SSSC approved programme of study must declare to the School Fitness to Practise Committee on entry to their programme of study, at the end of each stage of study and prior to completion of the programme that they are of Good Health and Good Character.
- F7.6 In accordance with HCPC and SSSC requirements, the School Fitness to Practise Committee will consider all student self-declarations of Good Health and Good Character and Disclosure Scotland reports with a view to:
- a) confirming that each individual student meets School Fitness to Practice requirements and is eligible to continue to the next stage of their programme of study, or
 - b) confirming that each individual student meets School Fitness to Practice registration requirements and is eligible for registration, or

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- c) confirming that an individual student does not meet School Fitness to Practise progression or registration requirements and agrees an outcome using Fitness to Practise processes.